Headteacher: Mr Michael Speed
Telephone: 01920-870097

Web: www.standrews323.herts.sch.uk
Email: admin@standrews323.herts.sch.uk

St. Andrew's Church of England VC Primary School
Mill Race
Stanstead Abbotts
Nr. Ware
Hertfordshire
SG12 8BZ

St Andrew's Church of England VC Primary School
Nursery Admissions 2026/27

Dear Parents and Carers,

Thank you for your interest in St Andrew's Church of England VC Primary School Nursery. The following pages contain information about our Nursery and an Application Form to apply for September 2026.

Please telephone the School Office on 01920 870097 if you require any further information or have any queries. Thank you.

This application process is for children born between 1st September 2022 to 31st August 2023.

Please find attached the following information for Nursery Admissions

1. Nursery class introduction flyer
2. St Andrew's Nursery Application Form 2026/27
3. Supplementary Nursery Requirements Form 2026/27
4. Admissions Arrangements for St Andrew's Nursery 2026/27

Applying for St Andrew's Nursery

Parents/carers are required to complete the attached Nursery Application Form and Supplementary Nursery Requirements Form, returning both either to the School Office or by email to admissions@standrews323.herts.sch.uk by Friday, 27th February 2026 for the application to be considered on time.

St Andrew's Primary is a one form entry primary school and Nursery in the village of Stanstead Abbotts. As a Church of England school, our worship is Christian and Bible-based and we have strong links with the local Parish Church of St Andrew's (in the Diocese of St Albans). We have a very supportive and informed team of Governors behind us and a very active FOSTA (Friends of St Andrew's) who contribute greatly, supporting both the social life of our children and families as well as providing essential fundraising. Parents/Carers are an integral part of our school family, including in Nursery and are welcome in school in many volunteer roles.

Starting Nursery is an important first step in your child's learning journey and working with you, we can ensure this is a positive experience for your child in our nurturing and supportive environment. St Andrew's Nursery class will provide your child with an excellent start to their education and firm foundations upon which the rest of their learning in school will be built.

St Andrew's Nursery is an integral part of St Andrew's Church of England VC Primary School, which is rated 'Good' by Ofsted. All applications for Nursery places are processed at the same time, for the whole academic year. Unless there are exceptional circumstances (eg. SEN needs), applications for the Nursery will be for the whole academic year and all Nursery children will start in September 2026.

Ofsted Good Provider
THE CHURCH OF ENGLAND EDUCATION OFFICE
St Andrew's is an Excellent School
University of Hertfordshire | working in partnership to promote excellence in teacher education
Achievement for All
School Games Platinum 2023/24 - 2024/25
Silver Eco-Schools Silver Award

Hertfordshire County Council is required by law to deliver 15 hours a week of free Early Years provision for all 3 and 4 year olds. **St Andrew's offers full time provision of 3 hours per morning, 5 days a week. Places will be allocated to 30 children for the mornings only Nursery, from 8.45 – 11.45am. Children are expected to attend five mornings** to ensure continuity in their learning and access to the whole curriculum.

Following the timeline below, (and according to the published admissions criteria if more than 30 applications are received), parents will be notified on **Friday, 20th March** 2026 if a place has been offered for the morning Nursery. Any other childcare preferences that parents may have requested will then be considered and notified at the same time.

Nursery Admissions Timeline 2026/27

Event	Date	Additional Information
Applications open	**Monday 3rd November 2025**	To apply: Please download the application form from the website and return by email to: admissions@standrews323.herts.sch.uk or contact the School Office for a paper copy.
Application deadline	**Friday 27th February 2026**	Applications received after this date will not be considered for a Nursery place until after 27th April 2026.
Offer date	**Friday 20th March 2026**	We will email you with the outcome of your application on this date. Notification letters will be posted to any applicant requesting a paper response.
Acceptance date	**Monday 20th April 2026**	Last date for accepting the place offered. Please ensure that you have accepted the place in writing or sent an email to: admissions@standrews323.herts.sch.uk

The Nursery operates term time only and follows the school calendar observing the same holidays.

Allocation of a Nursery place does not guarantee subsequent admission into St Andrew's Church of England VC Primary School Reception class. Parents must re-apply for a school place through Hertfordshire County Council and not directly to the school. ***(see https://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/primary-junior-and-middle-schools/primary-junior-and-middle-school-places.aspx for further information)***

Thank you for your interest in our Nursery. Please telephone the School Office on 01920 870097 to book a tour of the school or if you require any further information.

Ofsted Good Provider
THE CHURCH OF ENGLAND EDUCATION OFFICE
St Andrew's is an Excellent School
University of Hertfordshire | working in partnership to promote excellence in teacher education
Achievement for All
School Games Platinum 2023/24 - 2024/25
Silver Eco-Schools Silver Award

AFTERNOON PROVISION

In addition to the 15 hours of Nursery provision during the morning, St Andrew's Primary School in partnership with Bobtails Playgroup offer a further 15 hours of childcare provision during the afternoons on the school site. This is part of the 'Free Childcare for Working Parents' scheme from the Government.

The afternoon provision is as follows:

In St Andrew's Primary (Nursery)	**Tuesday and Thursday afternoons**	**(6 hours)**
In Bobtails Playgroup	**Monday, Wednesday and Friday afternoons**	**(9 hours)**

- Afternoon provision on Tuesdays and Thursdays at St Andrew's:
  Please complete the **Supplementary Nursery Requirements Form** in this pack.

- Afternoon provision on Mondays, Wednesdays and Fridays at Bobtails:
  Please contact **Bobtails directly** on 01920 871273.

  St Andrew's Nursery children who stay for Bobtails afternoon provision are taken through to Bobtails by a member of St Andrew's staff at 11.45am.

Free Childcare for Working Parents

All 3 and 4 year olds who live in England are entitled to 15 hours of free childcare from the term after they turn 3 until they start school, irrespective of income level, benefit status, or family circumstances. St Andrew's will claim the first 15 hours free childcare through Hertfordshire County Council.

Parents who live and work in England may also be entitled to an **additional Government funded 15 hours** of provision. For further information and how to apply please go to: https://www.beststartinlife.gov.uk/

Free Childcare for Working Parents - Application Notes:

- For the autumn term 2026 **PARENTS MUST APPLY BY 31ST AUGUST 2026, AT THE VERY LATEST.**
  - *Those who apply after 31st August 26 and qualify for the additional funding will only be able to use it from the spring term 2027 onwards.*
- Parents who qualify for the additional funding will be given a voucher code, which will need to be given to the School Office.
- Parents must re-validate their voucher code every 3 months or as required. Failure to do so may result in your child losing their additional funding.
- We recommend that all parents apply, including those who initially request provision for the mornings only. Parents who qualify for the additional funding will be able to use their voucher code if they would like to take up the afternoon provision in the future.

Parents who are not entitled to the additional 15 hours

Parents who would like their child to attend afternoon sessions and do not qualify for the **additional** Government funded 15 hours of provision are able to pay for the afternoon sessions at £6 per hour (based on September 2025). Invoices are sent home every half term.

All invoiced hours will be charged at the rate set by Hertfordshire County Council (£6 per hour as at September 2025), where applicable via, WisePay. We are also registered to accept various Childcare Vouchers.

Please note: For afternoon provision a termly commitment is required, both chargeable and Government funded hours. Parents who wish to change their arrangements will need to contact the School Office.

Ofsted Good Provider
THE CHURCH OF ENGLAND EDUCATION OFFICE
St Andrew's is an Excellent School
University of Hertfordshire | working in partnership to promote excellence in teacher education
Achievement for All
School Games Platinum 2023/24 - 2024/25
Silver Eco-Schools Silver Award

BREAKFAST CLUB/WRAPAROUND CARE

TOASTIES – NURSERY BREAKFAST CLUB

In addition to our afternoon sessions, we are also able to offer parents the opportunity of a Nursery Breakfast Club (Toasties). The club runs from 7.15am – 8.45am every morning.

The sessions are currently £6 per morning (based on September 25) and can be paid either directly to the school or by employer childcare vouchers.

If you are interested in taking up this provision, please indicate your preference on the attached **Supplementary Nursery Requirements Form.** Thank you.

BOBTAILS – WRAP AROUND CARE

In addition to the afternoon provision, Bobtails also offer extra hours for St Andrew's Nursery children from 3.15pm until 5.30pm, Monday to Friday.

If you are interested in these extra hours for your Nursery child, please contact Bobtails for further information and details of cost on 01920 871273