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St. Andrew's Church of England VC
Primary School
Mill Race
Stanstead Abbots
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SG12 8BZ

Toasties - Nursery Breakfast Club

Welcome to our Nursery Breakfast Club!

Staffing

Our Nursery children will be looked after at Breakfast Club by Mrs Sam Felstead, one of St Andrew's most experienced Learning Support Assistants who has a great deal of experience with children in the Early Years Stage. Mrs Felstead will spend all of the club time with the Nursery children.

Time

The Nursery Breakfast Club runs from 7.15am – 8.45am, excluding INSET days. At the end of the session, children will then be escorted by Mrs Felstead to the Nursery class for the start of day.

Booking

The Nursery Breakfast Club can accommodate up to 8 St Andrew's Nursery-age children. It takes place daily in the main school dining room and conservatory areas, alongside the main school Breakfast Club.

Please complete the application form in your admissions pack to book your child's place. Places will be allocated on a first come/first served basis.

The administration of the Nursery Breakfast Club is undertaken by the School Office. Parents/carers will be informed by email when a place has been allocated. If you are unable to access the internet, bookings can also be made by phoning the School Office on 01920 870097.

Parents will receive half termly/weekly invoices for their child's care, as relevant. Payments can ONLY be made via: -

- Online payment
- Childcare Vouchers (see leaflet attached)

Please note:

- payments by cash or cheque cannot be accepted.
- The breakfast club hours cannot be covered by any unused '30 hour' balance. The 30hr nursery code can only cover in-school education, and not wraparound care. If you have any concerns or queries, please contact the School Office.

Food

The menu on offer is fresh and seasonal. A selection of cereals, toast and jam, bagels, crumpets, yoghurts are on offer, on a daily basis. Fruit juice, fresh fruit and milk are also available. The children have a sociable, 'family' style breakfast to set them up for the day. Special diets for medical reasons may be able to be catered for upon request or parents/carers will be able to provide their own refreshments.



Activities

Activities take place both indoors and out (weather dependent), including various games, crafts, and even a quieter area for reading.

Costs

As an in-house breakfast club, backed by St Andrew's School, the club is regularly monitored and reviewed by our Governing Body. The Governing Body have agreed to match the price of this club to the main school Breakfast Club at:

- **Set price per session of £6.00 per child**

Please be aware:

- Parents should not pay until the School Office has confirmed your child's place. An invoice will then be sent accordingly, as appropriate.
- As we have a maximum daily attendance level of 8, parents wishing to book on a regular basis will have priority over ad hoc bookings. We would however, be very willing to accept ad hoc bookings if there is space available. Ad hoc bookings can be paid for via WisePay on the day.
- The charges above are a flat rate and there are no sibling discounts.
- We are unable to accommodate a refund if your child misses a session, unless there are exceptional circumstances.

Our Nursery Breakfast Club offers the children a social as well as welcoming and nutritious start to their school day and our staff look forward to welcoming your child/ren.

Yours sincerely

Mr M. Speed
Headteacher