

Office Update – Friday, 8th December 2017

Dear Parents

We are now well into our Christmas festivities at school and are especially looking forward to the Nativities next week. Here is our Office update for Friday, 8th December:-

- We have received confirmation from the **PTA** that they have made a clear profit of an amazing £2,438.45 from the Christmas Fayre!! What a fabulous amount and a resoundingly successful night! The PTA committee would like to thank all the children, parents and staff for all their contributions and help – this is echoed from the school on behalf of the children as well. **THANK YOU EVERYONE!**
- On the back of this success, we have our next **PTA event – the children’s ‘Disco Party’ taking place on Wednesday, 13th December**. Reception children (with a parent), Year 1 and Year 2 children are welcome to come along and party from 4.15pm – 5.30pm and children in years 3 - 6, are invited from 5.30pm – 7.00pm. Tickets will be on sale in the Dining Room next Monday and Tuesday after school at 3.15pm and will cost £4 per child or £8 per family. A hotdog, snack and cake are also included in the price!
- Please look out for our **Christingle Service information** that was sent to parents via Parentmail yesterday. Parents of children in Year 5 and Year 6 will receive a hard copy of the letter today as we request a reply for your child’s attendance. Thank you.
- St Andrew’s Church, Cappell Lane will also be holding a Crib Service on Christmas Eve at 4.00pm. Everyone welcome.
- Please can we repeat the reminder to parents that **all outstanding payments are now due (or overdue!)** including any dinner monies, club, music payments, etc. If you have any concerns or want to check on any amounts you may owe, please contact the School Office. We will be reconciling our accounts next week and will be in touch if we have any queries. Thank you.
- Do you have a child born between 1st September 2013 and 31st August 2014? If so, please refer to the attached flyer regarding the **application process for a Reception class place for September 2018. The deadline to apply is the 15th January 2018**. If you or anyone you may know would like a tour of the school, please contact the School Office on 01920 870097 and we will be happy to book you an appointment early in the new year.
- Do you have a child born between 1st September 2014 and 31st August 2015 – or know someone who has? The application process to **apply for a Nursery place from September 2018** has now changed. Please see the attached flyer that has recently been sent to parents via HCC. Parents are now required to contact Early Years providers directly to apply for a place. In line with many local schools, **St Andrew’s Primary will be opening our ‘application window’ from the beginning of the Spring term 2018 until the end of February – for on time applications**. Further information, including application forms will be distributed electronically and posted on our website in the next couple of weeks.
- Sgt Davey apologises for cancelling **today’s Online Safety presentation to parents and children** due to illness. As Mrs Arnold has mentioned, the event will now **take place next Friday instead at 2.30pm**. Aimed primarily at our children, parents are welcome to come along and listen in – any advice on esafety from professionals is an added bonus. All welcome!
- As you can imagine, the School Office is quite busy at the moment! If we can ask parents to assist us – it would be very helpful if your child’s collection arrangements could possibly be arranged in advance! We have already had more than half a dozen requests to pass on this morning alone! Thank you.
- On another admin note, could we also remind parents that wherever possible, parents should **administer medication** to their own children. In exceptional circumstances where this may not be practical, parents may request for medication to be given at school, however it is expected that parents will give their child medication outside school hours, when directed to administer this 3 x a day. Thank you.
- We have had one enquiry regarding the signing up of schemes that allow parents to use any **Childcare Vouchers** that they may be in receipt of from their employer. Please do let us know if this is relevant to you and we are happy to look into other schemes if we have the demand. Please see full details and the attachment from our Office update of last week – Friday, 1st December 2017. Thank you.

- **For information – after school clubs have now finished for the year.**
- Attached is a flyer **re Chauncy Winter Wonderland Activity Day on 21st December** from 9.00 – 4.00pm, open to children in Reception to Year 6. Booking should be made via the application form directly to Chauncy School. *(Copies have been sent home earlier this week).*
- **Lost Property** – this is growing by the minute! Please come along and rummage before we drown! It would be ideal if parents could come into school via the canopy to check lost property at the end of the school day. Thank you.
- Don't forget – the **PTA have their next meeting on Monday, 15th January at 7.30pm** in the restaurant of the Red Lion in the High Street! All welcome!

Finally, please see the updated list of dates below for the final couple of weeks of term. *(Some additions and amendments have been highlighted in bold):-*

KS1 Nativity Matinee Performance	Monday 11 th - 2.15pm in the Hall
KS1 Nativity Evening Performance	Tuesday 12 th – 6.30pm-7.30pm in the Hall
Reception Nativity Performance	Tuesday 12 th December – 10:00am-11:00am in the Hall
Nursery Christmas Festivities	Tuesday 12 th December – 11:15am-11:45am in Nursery
Christmas Jumper Day	Wednesday 13 th December
Christmas Lunch	Wednesday 13 th December
Christmas PTA Disco	Wednesday 13 th December – <i>Reception (with parents) and KS1 4:15pm-5:30pm. KS2 5:30-7:00pm</i>
Year 5 Victorian Day	Wednesday 13 th December
Christingle - St Andrew's Church – all welcome	Thursday 14 th – 6.00pm at St Andrew's Church
Hoddesdon Carols – Choir	Friday 15 th December – 1:30-2:00pm
Sgt Davey Online Safety – all welcome	Friday 15 th Dec - 2:30pm
End of Term Church Service – all welcome	Monday 18 th December – 9:30am (Nursery children in school)
Nursery – Show' n 'Share	Monday, 18th December – 11.30am – 11.45am
Christmas Pantomime for the children	Tuesday 19 th December – 9:30am
End of Term	Tuesday 19 th December – 1:30pm finish.

Wishing you all a wonderful weekend – keep wrapping!

Kind regards,
School Office.